

**AGENDA**  
**Kingwood Lakes Community Association**  
**Monthly Board of Trustees Meeting**  
**Kingwood Association Management office**  
**1075 Kingwood Drive Suite 100**  
**7:00 PM**

- I. Meeting Call to Order – Declare Quorum Trustees
- II. Announce which Board Members are present and not present
- III. Approval of Monthly Minutes from the month before
- IV. Financial Review
  - Balance Sheet and Operating Statement
  - Accounts Payable
  - Delinquent Assessments Receivable
- V. Committee Reports
  - Monthly Security Report
  - Facilities Management
  - Landscape Entrances & Maintenance
  - Lake Management
- VI. KSA Representative Reports
  - Parks (1<sup>st</sup> Thursday of each Month)
  - Public Safety (2<sup>nd</sup> Wednesday of each Month)
  - KSA Quarterly (3<sup>rd</sup> Thursday Quarterly)
- VII. Old Business/New Business
- VIII. Residents Comments – limit of three minutes
- IX. Announcements  
Board meetings are held the second Tuesday of each month.
- X. Executive Session (if needed)
- XI. Adjourn